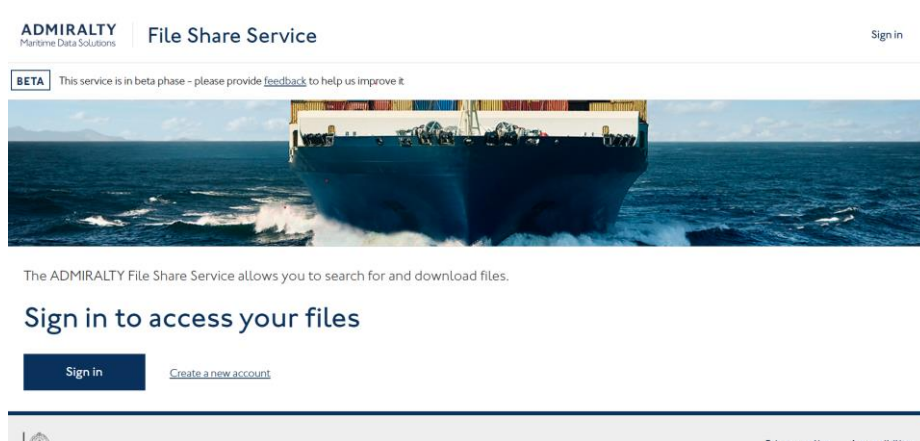


## File Share Service

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A guide to registering for the File Share Service and searching for and downloading files.

The File Share Service allows you to download updates for our digital products and software files for our digital applications. You can access the File Share Service (FSS) via a web browser, by visiting <https://fss.admiralty.co.uk/>



On the home page for the File Share Service you will have two options:

- If you are a returning user who has already registered, you can sign in via the 'Sign in' option.
- If this is the first time you are using the File Share Service, you will need to register an account via the 'Create a new account' option.

### Signing in

When you click on 'Sign in', a pop-up window will be shown. Enter the email address and password you used to register your account to access the site. If you have forgotten your password there is an option to reset it.

As the File Share Service uses pop-up windows, please ensure these are not blocked by your browser.

### Registering for a new account

To register, click 'Create a new account' and a pop-up window will be shown. Enter your email address and click Continue.

## Enter your email to continue

You need to sign in or register for an online account to continue using this service.

Email

Continue →

Click the 'Create new account' option.

[Forgotten password?](#)

If you don't have an account yet you can create one now.

[Create New Account](#) →

Click the 'Send verification code' option.

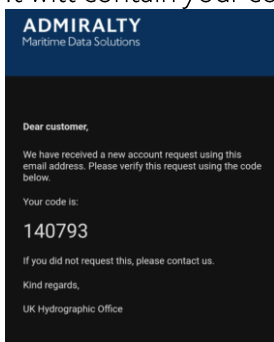
Email

1...m...@hotmail.co.uk

[Wrong email?](#)

Send verification code →

This will send an email to the email address you entered, you may need to check your email 'Spam' or 'Junk' folders for the email. The email will be from 'customerservices@ukho.gov.uk' It will contain your code as per the example below:



Enter your code into the 'Verification Code' field:

## Enter your verification code

Email

Verification Code

[Send new code](#)

[Verify code](#) →

Click 'Verify code'

You will then be able to enter your details and select a password to use for your account.

## Searching for files – Popular searches

When signed in you will be presented with a list of 'Popular searches' towards the bottom of the page like below

Popular searches	
<a href="#">ADP Software</a>	>
<a href="#">ADP (including ADRS, ADLL, ATT) Updates</a>	>
<a href="#">AENP Publications (PDFs)</a>	>
<a href="#">AENP Software</a>	>
<a href="#">AENP Update files</a>	>
<a href="#">ARCS Base CDs</a>	>
<a href="#">ARCS Update CDs</a>	>
<a href="#">AVCS Update files and DVDs</a>	>
<a href="#">Admiralty Information Overlay (AIO) Updates</a>	>

These links will quickly take users direct to the latest software, or latest updates / data available for ADP, AENP, ARCS, AVCS and AIO

## Searching for files – Simplified search

When signed in you will be presented with the 'Simplified Search' view as seen below

ADMIRALTY  
Maritime Data Solutions | File Share Service

**BETA** This service is in beta phase - please provide [feedback](#) to help us improve it

### Search files

Complete the parameters to create a search query.

Search

[Advanced Search](#) [Search](#)

You can use the 'Search' field to find the files you are looking for. As an example, if you are looking for AVCS DVDs, enter AVCS and click 'Search'.

This will return the various weekly AVCS exchange sets available on the FSS. You will then see Filters on the left-hand side that will allow you to filter the results by Year / Week / Media Type - you may need to scroll down to view all Filter options.

**Filters** [Clear](#) **23 results found** Showing 1-10 of 23

**Media Type** ^

CD

DVD

Zip

**Year / Week** ^

2023 / 11

2023 / 10

2023 / 09

2023 / 08

2022 / 48

Catalogue Type	Content	Product Type	Week Number	Year	Year / Week
Text	Catalogue	AVCS	11	2023	2023 / 11

Choose files to download ▾

Exchange Set Type	Media Type	Product Type	S63 Version	Week Number	Year	Year / Week
Base	DVD	AVCS	1.2	11	2023	2023 / 11

Choose files to download ▾

To limit the search results to just AVCS DVDs, click the DVD filter, scroll down and click Apply Filters:

**Media Type** ^

CD

DVD

Zip

**Year / Week** ^

2023 / 11

2023 / 10

2023 / 09

2023 / 08

2022 / 48

**Year** ^

2023

2022

**Apply filters**

This will then show you only the AVCS DVDs that are available. You will also see the tags that show the Week, Year and Media Type by default.

If you then click the 'Choose files to download' option, this will expand to show more details:

Exchange Set Type	Media Type	Product Type	S63 Version	Week Number	Year	Year / Week
Base	DVD	AVCS	1.2	11	2023	2023 / 11
Choose files to download ^						
Batch ID		Batch published date		Batch expiry date		
BEDA5FAC-536D-44F8-A393-4FD39C63905F		14/03/2023 15:08		11/04/2023 15:18		
FileName	MimeType	FileSize	Download			
AVCS_S63I-I_REISSUE_DVD I_WK 11_23.iso.sha1	text/plain	40 B				
AVCS_S63I-I_REISSUE_DVD2_WK 11_23.iso.sha1	text/plain	40 B				
AVCS_S63I-I_REISSUE_DVD2_WK 11_23.iso	application/x-raw-disk-image	2.52 GB				
AVCS_S63I-I_REISSUE_DVD I_WK 11_23.iso	application/x-raw-disk-image	3.23 GB				
<a href="#">Download all</a>						

This shows you the individual files that are available to download within the batch.

Along with option to download the individual files by clicking on the icon in the right-hand column, the 'Download all' option will download all files within the batch in a zip file on your computer.

To then remove any filter(s) applied, click 'Clear'.

## Filters [Clear](#)

Another example would be if you wanted to search for a particular e-NP.

In the Search Field type the e-NP you are looking for i.e e-NP7A

## Search files

Complete the parameters to create a search query

Search



[Advanced Search](#)

Click 'Search'

This will then return the latest edition e-NP7A and you will be able to see the Edition and Year details.

Click 'Choose files to download' to expand and see more details:

Edition	Product ID	Product Type	Year	
9	e-NP7A	AENP	2022	
Choose files to download ^				
Batch ID		Batch published date		Batch expiry date
522AEB44-055A-4BF8-8290-C402AAA66BBB		28/02/2023 14:21		
FileName	MimeType	FileSize	Download	
e-NP7A_9_2022.pdf	application/pdf	14.8 MB		
<a href="#">Download all</a>				

You can then download via the file using either the option or the Download all link:

[Download all](#)

## Searching for files – Advanced search

On the home page of the File Share Service, you will also see the option for an ‘Advanced Search’. This allows you to construct a more specific search via a set of parameters.

Click ‘Advanced Search’:

### Search files

Complete the parameters to create a search query.

Search

Advanced Search

Search

You will see the below initial screen:

### Search files

Complete the parameters to create a search query.

Please search using your local time. All dates and times are displayed in Greenwich-Mean Time.

And/Or	Field	Operator	Value
<input type="checkbox"/>			

+ Add new line

Simplified Search Search

So, as an example, if you wanted to do a search for the latest AIO Disc or incremental Update you would use the following parameters:

In ‘Field’ enter @BusinessUnit

In ‘Operator’ select =

In ‘Value’ enter AVCS Data

And/Or	Field	Operator	Value
<input type="checkbox"/>	@BusinessUnit	=	AVCSdata

+ Add new line

Simplified Search Search

Click ‘Add new line’ (ensure the And / Or shows And) and in the new line:

In ‘Field’ enter @FileName

In ‘Operator’ select Contains

In ‘Value’ enter AIO

And/Or	Field	Operator	Value
<input type="checkbox"/>	@BusinessUnit	=	AVCSdata
<input type="checkbox"/> And	@FileName	Contains	AIO

+ Add new line

Simplified Search Search

If you then click ‘Search’ this will return like below all available AIO Data (Batches):

8 results found

Exchange Set Type	Product Type	Week Number	Year	Year / Week	
AIO	AIO	11	2023	2023 / 11	
Choose files to download ▾					
Exchange Set Type	Media Type	Product Type	Week Number	Year	Year / Week
Update	Zip	AIO	11	2023	2023 / 11
Choose files to download ▾					
Exchange Set Type	Media Type	Product Type	Week Number	Year	Year / Week
Update	Zip	AIO	10	2023	2023 / 10
Choose files to download ▾					

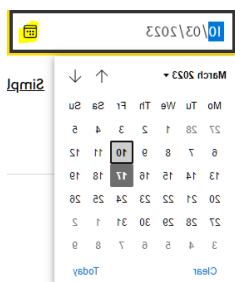
From here you can then add another parameter to refine this to any AIO data was uploaded (i.e Published to the FSS) after a Particular date.

Click 'Add new line' (ensure the And / Or shows And) and in the new line:

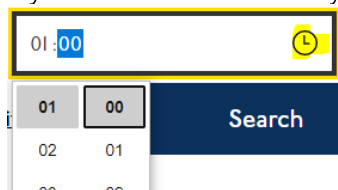
In 'Field' enter @BatchPublishedDate

In 'Operator' select > (i.e Greater than)

In 'Value' enter the date in the format DD/MM/YY and Time HH:MM  
(if you click the calendar icon you can select a date or you can type this



If you click the clock icon you can select the time or you can type this



In the below example we are using 10/03/2023 01:00

Please search using your local time. All dates and times are displayed in Greenwich Mean Time.

	And/Or	Field	Operator	Value	
<input type="checkbox"/>		@BusinessUnit	=	AVCSdata	×
<input type="checkbox"/>	And	@FileName	Contains	AIO	×
<input type="checkbox"/>	And	@BatchPublishedDate	>	10/03/2023 01:00	×

+ Add new line Simplified Search [Search](#)

Click Search. This now shows any AIO data (Batches) published after 10/03/2023 at 01:00 Local time.

**Note:** Please search using your local time. All dates and times are displayed in Greenwich Mean Time.

<input type="checkbox"/>	And	@FileName	Contains	AIO	×
<input type="checkbox"/>	And	@BatchPublishedDate	>	10/03/2023 01:00	×

+ Add new line Simplified Search [Search](#)

2 results found

Exchange Set Type	Product Type	Week Number	Year	Year / Week	
AIO	AIO	II	2023	2023 / II	<a href="#">Choose files to download</a> ▾

Exchange Set Type	Media Type	Product Type	Week Number	Year	Year / Week	
Update	Zip	AIO	II	2023	2023 / II	<a href="#">Choose files to download</a> ▾